



The Petchey Academy

Inspiring & supporting every child

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Headteacher: Clare Borrill BA (Hons) MEd NPQH

Friday 17th July 2020

RE: End of year letter including details about exams and results day

Dear Y13 students, parents and carers,

I hope you and your family remain well. This is the final letter for academic year 2019-20 and includes crucial information about:

- Getting Results.
- Support with clearing, adjustment and destinations.
- Information on appeals, autumn exams, and subject access requests.
- Building your resilience to make good decisions.

Please ensure you read the letter carefully. If you have any questions please get in touch with your academic tutor, or a member of the Sixth Form Team.

On results day, Thursday 13th August (and Thursday 20th August for GCSE resit students)

To ensure that you are safe, and risk is minimised for all students, **exams results will be released by email this year. Therefore, there is no requirement to come in to the Academy to collect your results.**

You, are however, **welcome to come in to receive advice, guidance, and support from teachers, and volunteers from my big career.** Further details about the process are below:

Getting your results

- You will receive an email to your Petchey email address at 8:00am informing you that your results will shortly be released.
- You will receive a second email to your Petchey email address shortly after 8:00am with your results.

Please ensure that you have access to your Petchey email address BEFORE results day.

To access your Petchey email account remotely:

1. Go to: www.outlook.com/petcheyacademy.org.uk
2. Username is your Petchey email address
3. Use the same password used to login to the shmw/exchange/petchey computers

For IT support accessing your account please email: helpdesk@petcheyacademy.org.uk



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Support with clearing, adjustment and destinations

- You are welcome to come to the academy from 8:00am on results day for support from My Big Career, the 6th Form team and your teachers
- The support will be available all morning
- We are here to give you advice, guidance and information to support you making the right choice for your next steps

Other important information contained in this letter

1. Appeals

The Academy may make an appeal to the exam board, on your behalf, if we feel there has been an error made by us or by the exam board.

Students **cannot** appeal against their school or college's centre assessment grades and position in the rank order

Students may ask the Academy to check if it has made an error in submitting centre assessment grades and rankings to the exam board.

Students may raise a complaint to the centre or appeal against the centre's decision in some cases (see additional information below)

2. Autumn Exams

Students wishing to may re-sit any of their A levels in the autumn between the 5th and the 23rd of October (details below)

3. Subject access requests for centre assessed grades and ranks

Students wishing to know their centre assessed grades and rank for their subject(s) should submit a subject access request (details below)

Preparation for results day

To support you to prepare for results day, and so that you feel as confident, and assertive as possible to make good decisions here are a few steps you might take:

1. Make sure you are **in touch with your preferred university**, and are engaging with any online content they are sharing.



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2. Look out for **content from UCAS with links to webinars and further information on clearing and adjustment.**
3. **Build your resilience** so you are ready to make good decisions by completing the **online Eton X Resilience course**. This would also be great on your CV.

Eton X: *This provision is new, and normally costs £59 per student. Having trialled the content I can recommend it highly; it is pitched really well and will support all students. The sessions are designed to be digested in short 10 - 15 minute chunks, or can be completed in extended study sessions.*

Our access code is: 0DZFKAOK

How to sign up to your EtonX course:

Visit the EtonX website and click Sign up.

Choose Sign up with Access Code.

Enter your Access Code.

Follow the on-screen instructions. Please sign up with your school email address.

Congratulations! You can now get started on your course.

Once you have created your account, you can always log in at <https://learn.etonx.com/login> to finish your registration and access your course. If you face any issues during sign up or have any questions, please contact etonxoffer@etoncollege.org.uk.

It has been a great pleasure working with you this year, and I wish you the very of luck for your future.

Best regards,

Mr David Nash
Assistant Vice Principal
The Petchey Academy

e: david.nash@petcheyacademy.org.uk



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Examinations: summer 2020 - Additional information for candidates

1. Appeals:

Ofqual has today said more about how appeals will work this summer, and issued draft new statutory guidance for exam boards on which it is consulting: <https://www.gov.uk/government/news/ofqual-publishes-more-details-on-appeals-and-confirms-autumn-exam-arrangements>

Ofqual has repeated the information it confirmed in its consultation outcomes on 22 May about the grounds for a school or college to appeal this summer. These are:

- If a centre made an error when submitting a centre assessment grade or rank order.
- If a centre believes an exam board made a mistake when calculating, assigning or communicating a grade.

Once they have received their result, students will have the right to:

- ask their centre to check whether they made an error when submitting a centre assessment grade and including them in the centre's rank order
- raise a complaint to their centre if they have evidence of bias or that they were discriminated against; they could also pass such evidence on to the exam board who could investigate for potential malpractice
- appeal against the following centre decisions:
 - not to seek any information the awarding body holds that would be needed for an appeal; and/or
 - not to appeal to the awarding body.

Students **cannot** appeal against their school or college's centre assessment grades and position in the rank order for the following reasons:

- the appeal would have to be undertaken by someone better placed than the student's teachers to judge the grade they would likely have received if the exams had taken place – in the unique circumstances of this summer Ofqual do not believe there is any such person
- an appeal would also require students to have access to the information their school or college put forward before being submitted to exam boards. This may compromise the reliability of this year's approach.
- if one student successfully appealed against their position in the rank order, it would have negative implications for other students who would, in turn, need to be given an opportunity to appeal.

2. Autumn exam series:

Exams this autumn will provide an opportunity for students seeking to improve their grade. The autumn series will be limited to students who had been entered for exams this summer. Students who would normally be entitled to take GCSEs in English language and Maths in November will also be able to take exams in those subjects. **Note that**, the autumn exam results will not overwrite the summer exam results, and both results will stand.



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The exam series this autumn will offer the full suite of GCSE, AS and A Level exams. Ofqual's decisions about the exam series have been confirmed as follows:

- The same number and format of exams as in any normal series.
- No non-exam assessment (NEA). Grades will be awarded based on student performance in the exams only. The exception is art and design where we will set a new task that students complete under supervised conditions.
- Reviews of marking and appeals will be available as normal.
- Replacement certificates showing the higher of summer or autumn grades will be available for students who request them.
- Students with endorsements from A Level Sciences and Geology, and GCSE English Language, should be able to carry these forward to the autumn series.

The **timetable** will run as follows:

- GCE AS and A-level examinations start on Monday 5 October and finish on Friday 23 October.
- GCSE examinations start on Monday 2 November and finish on Monday 23 November.

The deadlines for entry are:

- (GCE AS & A-level) – **4 September**
- GCSE (except English Language and Mathematics) – **18 September**
- GCSE (English Language and Mathematics) – **4 October.**

Note that, no entries will be made after these deadlines have passed.

Subject access requests for student centre grades and rankings

Students wishing to know their centre assessed grades and rank for their subject(s) should submit a subject access request. This is the right of an individual to have access to their personal data. The request to access this data can be made verbally or in writing to The Head of Centre, supported by the exams officer and data protection officer.

Requests can **only** be made by the student themselves, and not by a parent on behalf of a student.

Requests can be emailed to the Data Protection officer at: DPO@petcheyacademy.org.uk

Certificates

Certificates will be available for collection from 30th November, 2020. The certificates **will not be** sent via post and **must be** collected in person at the academy. If a candidate is unable to collect certificates in person, a consent form must be signed and presented by the representative upon certificate collection.

IMPORTANT: The certificates will be kept for **one year** only from the date of issue (October). All the uncollected certificates will be destroyed. The candidates will then be responsible for requesting replacement certificates directly from the exam boards and cover the fees. **No further notifications will be sent.**

Data Protection



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Important information: all the relevant personal data (name, date of birth, gender), together with the examination results and outcomes of any reviews of marking, reviews of moderation and appeals will be transferred to the awarding bodies for the purpose of examining and awarding qualifications. Please, ensure that you read the enclosed JCQ document: *Information for candidates – Privacy Notice, General and Vocational Qualifications*.

Awarding bodies may be required to provide a candidate's personal data to educational agencies such as DfE, WG, DE, The Skills Funding Agency, regulators, HESA, UCAS, Local Authorities, EFA and Learning Records Service (LRS). Additionally, candidates' personal data may be provided to a central record of qualifications approved by the awarding bodies for statistical and policy development purposes. Awarding bodies maintain a comprehensive archive record of candidates' examination results. The purpose is to provide an audit trail of the results certificated and to maintain an accurate record of an individual's achievements.