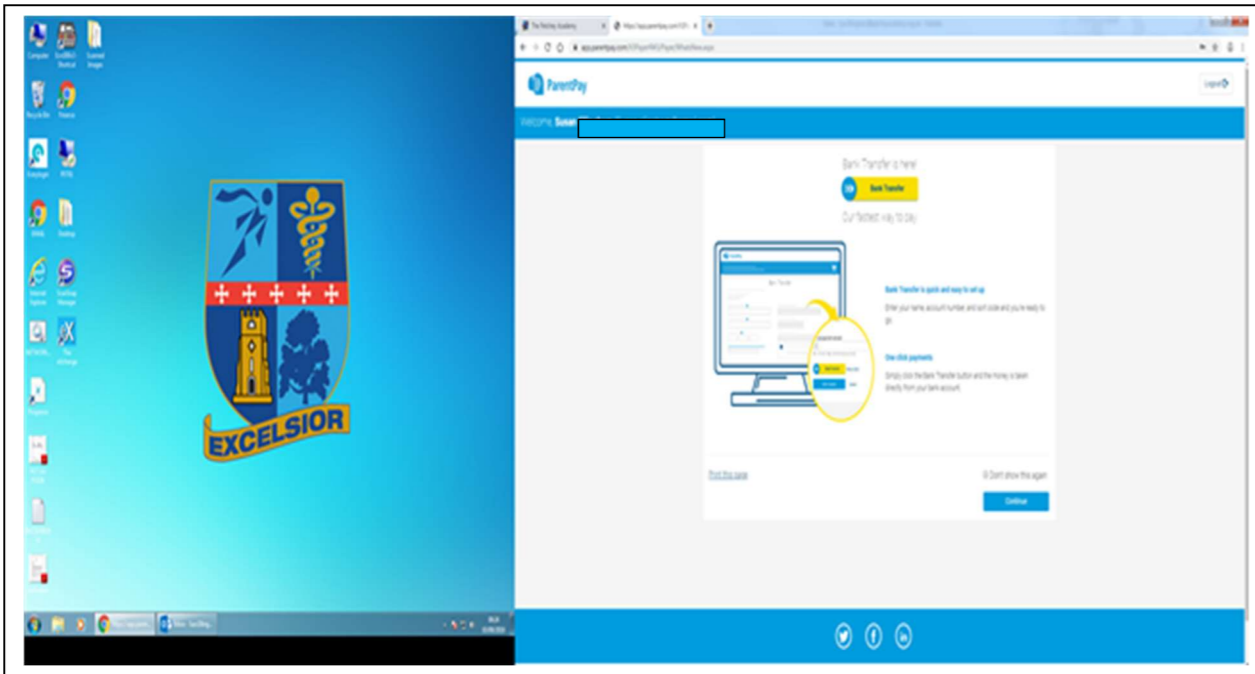
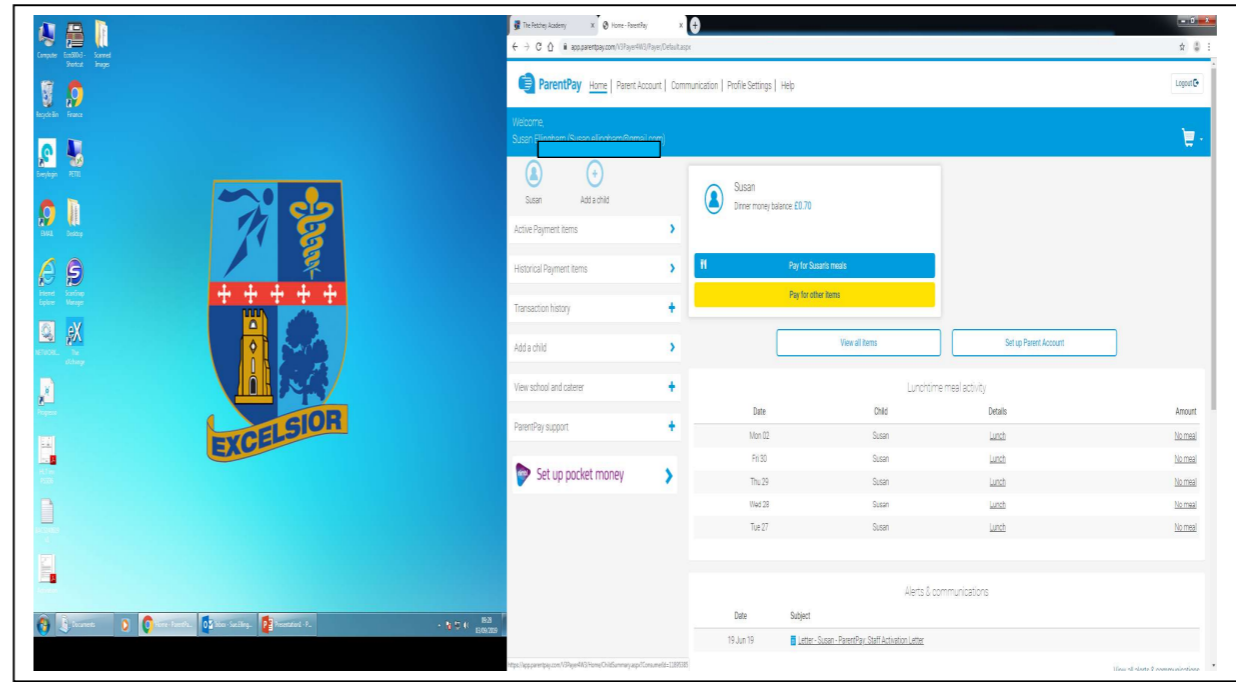


PAYING ON PARENTPAY

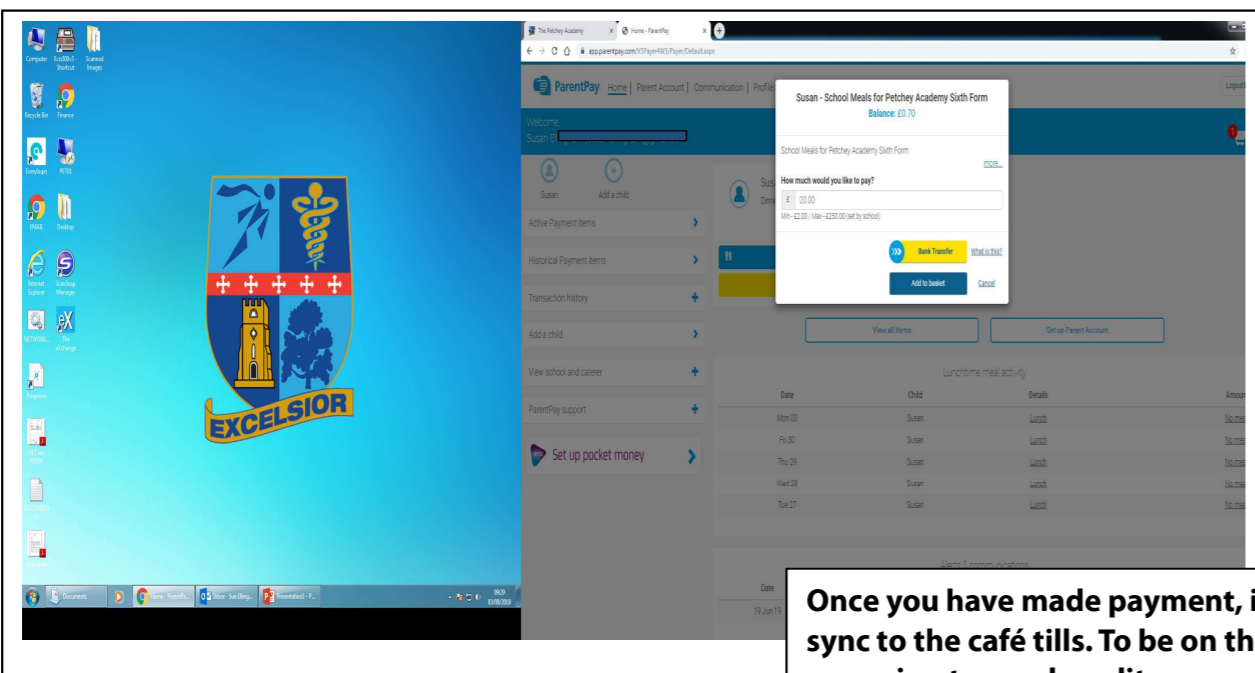
1. After log in you will be asked if you want to use bank transfer. This sets up a direct payment from your bank so you probably won't wish to choose this. Tick 'Don't show this again' and click on continue.



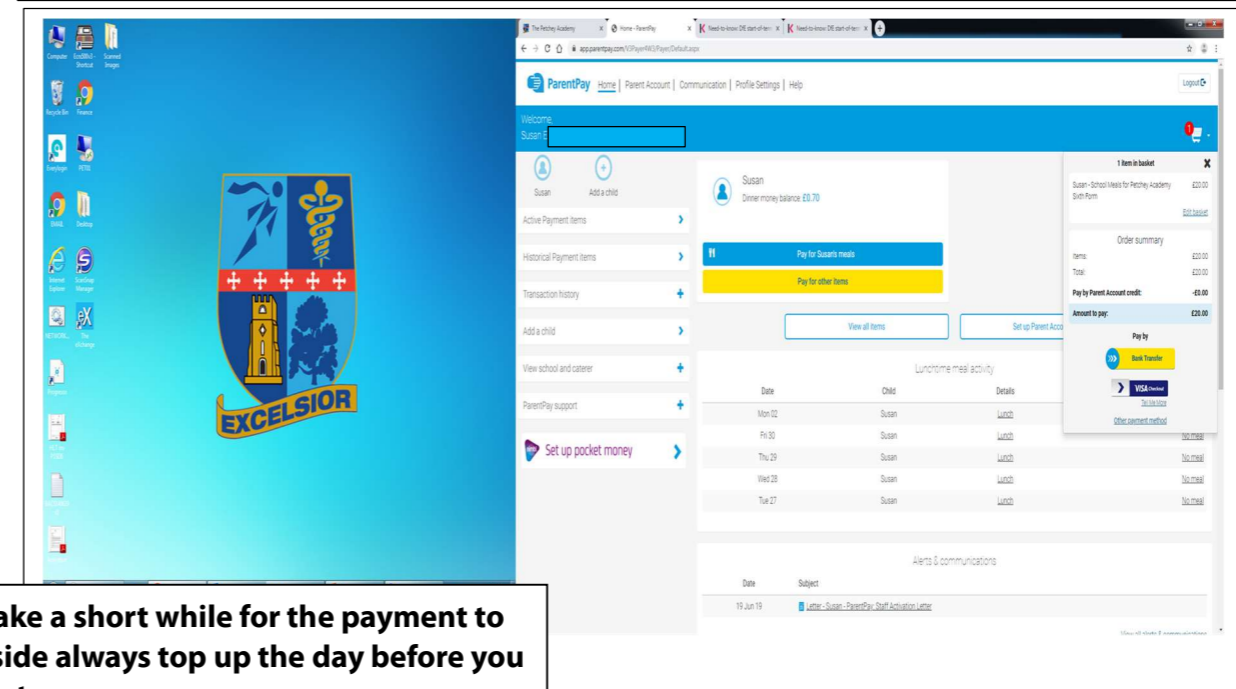
2. You can see your current lunch balance at the top of the screen. If you want to check previous transactions, click on Transaction history- Balance history on the left hand side. If you want to add money to your lunch account - Click on 'pay for (your name's) meals



3. You can alter the value of the amount that you want to top up and choose 'add to basket' (DO NOT CHOOSE BANK TRANSFER)



4. Go to your basket and pay by 'other payment method'. This will take you to the screen for you to enter your card details.



Once you have made payment, it will take a short while for the payment to sync to the café tills. To be on the safe side always top up the day before you are going to need credit on your account.